

## **Personal Technology – Use and Support**

The Library provides the community with access to technology, electronic and productivity resources and information.

Personal technology devices may be utilized to access Library resources both remotely and within the library. Personal devices may connect to or download Library-supplied programs and services. The Library's public WiFi is not a secure connection; any information transmitted could be viewed by another user. The Library makes no representation as to the security of information while utilizing the public WiFi.

While in the Library, resources with an audio component must be used in conjunction with headphones or earbuds and may not be audible to other Library users. They may be audible in a meeting room where audio is confined. Certain devices in the Children's Department may be utilized without headphones. Their volume level is to be predetermined by the staff. Phone conversations may not be conducted in the Library.

Instruction is available to assist patrons with the use of technology in various forms, including but not limited to, class instruction, video and web instruction, printed sources and individual assistance.

Assistance with personal devices may necessitate an appointment.

In its sole discretion, the Sayville Library reserves the right to refuse to assist with a patron's personal device. Staff will not repair hardware. Staff is not permitted to perform work in a patron's home.

Due to the number and nature of potential hardware and software combinations, the Library cannot guarantee that any solution proposed by the Library will be 100% effective. The Sayville Library will not be liable for deficiencies or dislocations resulting from assistance or related to third party equipment or software.

In the event modifications to a personal device are made or recommended by Library staff, the patron is deemed to have consented to such modifications. A signed waiver may be required at the Library's discretion.

Adopted: June 12, 2017